BONDED SEWER CONTRACTOR INFORMATION PACKAGE
AND PROCEDURES

Per Los Angeles Municipal Code Section 64.15.1, subsection b, only approved Bonded Sewer Contractors can obtain sewer permits for construction in the public right-of-way. Bonded Sewer Contractor approvals are valid for one year only. You must renew your application with the City Administrative Officer (CAO) each year to remain current and obtain sewer permits.

The minimum processing time for placement on the Bonded Sewer Contractor list is TWO WEEKS. The two-week time frame begins with your submittal of properly completed insurance and bond forms with the City Administrative Officer Risk Management. Additional processing time will be required if any forms are not completed correctly.

The following documents are required to be approved as a Bonded Sewer Contractor:

1. Evidence of $1 million dollars General Liability Insurance. See attached instructions. Note: Name(s) on forms must be the same name(s) listed on surety bond. Any additional names will be subject to review and may delay the processing of documents.

2. Completed Sewer/Storm Drain Connection Bond document (surety bond) or Bond Rider on existing surety bonds. See attached instructions. OR post a cash bond in the amount in accordance to Ordinance No. 180158 Section 1, subsection (b), No. 3 (see attached) with any of the Bureau of Engineering District offices.

3. Submit Bond documents and evidence of General Liability Insurance to the Office of the City Administrative Officer, Risk Management for approval. See attached instructions.

4. Submit the following items to any of the Bureau of Engineering District Offices:
   - Copy of current California State Contractor License
   - Copy of current Los Angeles Business License
     (Note: names on licenses must match those on bond documents and insurance)
   - Signature Card or personnel authorization letter. See attached instructions. Note: ID verification may be required at the time of permit issuance.
**Bonded Sewer Contractor Approval:** Visit [http://eng.lacity.org/spermits/](http://eng.lacity.org/spermits/) and select the Approved Bonded Sewer Contractor List

**Bond Renewal Period:** All new Surety Bonds for existing contactors will not be accepted until all open Sewer and Storm Drain Permits are closed under the existing bond. Only approved Bond Riders on existing Surety Bonds will be accepted to remain active. Submit all bond renewal documents to City Administrative Officer Risk Management for approval prior to the expiration date to avoid removal or suspension from the Bonded Sewer Contractor List.

**General Liability Insurance Renewal:** Submit evidence of liability insurance to City Administrative Officer Risk Management for approval prior to the expiration date to avoid removal or suspension from the Bonded Sewer Contractor List.

**Licenses:** Submit copies of your current Contractor License and City of Los Angeles Business License to any of the Bureau of Engineering District Offices during the renewal period. All licenses will be verified to be in good standing and must remain in good standing to avoid removal or suspension from the Bonded Sewer Contractor List.

**Miscellaneous Cash Bond Refund:** Request for refund must be in writing and submitted to any Bureau of Engineering District Office. Refunds can only be processed once all Sewer and Storm Drain Permits have been closed for that Bonded Sewer Contractor. Any open permits issued to that Bonded Sewer Contractor will cause a delay in the processing of your refund.

For questions regarding insurance or bond documents, please contact the CAO, Risk Management at (213) 978-7475 or go online at [www.lacity.org/cao/risk](http://www.lacity.org/cao/risk).

For all other questions please contact or visit any of the following Bureau of Engineering District Offices:

- **Central** 201 N. Figueroa St., 3rd Floor Cashier
  Los Angeles, CA 90012
  (213) 482-7030
- **Harbor** 638 S. Beacon Street, Suite 402
  San Pedro, CA 90731
  (310) 732-4677
- **Valley** 6262 Van Nuys Boulevard, Room 351
  Van Nuys, CA 91401
  (818) 374-5090
- **WLA** 1828 Sawtelle Boulevard, 3rd Floor
  West Los Angeles, CA 90025
  (310) 575-8384
INSTRUCTIONS FOR COMPLETING, EXECUTING AND SUBMITTING 
EVIDENCE OF INSURANCE TO THE CITY OF LOS ANGELES FOR 
BONDED SEWER CONTRACTORS

(Share this information with your insurance agent or broker.)

1. Agreement/Reference All evidence of insurance must identify the nature of your business with the CITY. Clearly show any assigned number of a bid, contract, lease, permit, etc. or give the project name and the job site or street address to ensure that your submission will be properly credited. Provide the types of coverage and minimum dollar amounts specified on the Required Insurance and Minimum Limits sheet (Form Gen. 146) included in your CITY documents.

2. When to submit Normally, no work may begin until a CITY insurance certificate approval number (“CA number”) has been obtained, so insurance documents should be submitted as early as practicable. For As-needed Contracts, insurance need not be submitted until a specific job has been awarded. Design Professionals coverage for new construction work may be submitted simultaneously with final plans and drawings, but before construction commences.

3. Acceptable Evidence and Approval Electronic submission is the preferred method of submitting your documents. Track4LA™ is the CITY’s online insurance compliance system and is designed to make the experience of submitting and retrieving insurance information quick and easy. The system is designed to be used primarily by insurance brokers and agents as they submit client insurance certificates directly to the City. It uses the standard insurance industry form known as the ACORD 25 Certificate of Liability Insurance in electronic format. Track4LA™ advantages include standardized, universally accepted forms, paperless approval transactions (24 hours, 7 days per week), and security checks and balances. The easiest and quickest way to obtain approval of your insurance is to have your insurance broker or agent access Track4LA™ at http://track4la.lacity.org and follow the instructions to register and submit the appropriate proof of insurance on your behalf.

Insurance industry certificates other than the ACORD 25 may be accepted. All Certificates must provide a thirty (30) days’ cancellation notice provision (ten (10) days for non-payment of premium) AND an Additional Insured Endorsement naming the CITY as an additional insured completed by your insurance company or its designee. If the policy includes an automatic or blanket additional insured endorsement, the Certificate must state the CITY is an automatic or blanket additional insured. An endorsement naming the CITY as an Additional Named Insured and Loss Payee as Its Interests May Appear is required on property policies. All evidence of insurance must be authorized by a person with authority to bind coverage, whether that is the authorized agent/broker or insurance underwriter.

Acceptable Alternatives to Acord Certificates and other Insurance Certificates:

- A copy of the full insurance policy which contains a thirty (30) days’ cancellation notice provision (ten (10) days for non-payment of premium) and additional insured and/or loss-payee status, when appropriate, for the CITY.

- Binders and Cover Notes are also acceptable as interim evidence for up to 90 days from date of approval.

Completed Insurance Industry Certificates other than ACORD 25 Certificates can be sent electronically (CAO.insurance.bonds@lacity.org) or faxed to the Office of the City Administrative Officer, Risk Management (213) 978-7616. Please note that submissions other than through Track4LA™ will delay the insurance approval process as documents will have to be manually processed.

Verification of approved insurance and bonds may be obtained by checking Track4LA™, the CITY’s online insurance compliance system, at http://track4la.lacity.org.

4. Renewal When an existing policy is renewed, have your insurance broker or agent submit a new Acord 25 Certificate through Track4LA™ at http://track4la.lacity.org or submit an Insurance Industry Certificate
or a renewal endorsement as outlined in Section 3 above. If your policy number changes you must also submit a new Additional Insured Endorsement with an Insurance Industry Certificate.

5. Alternative Programs/Self-Insurance Risk financing mechanisms such as Risk Retention Groups, Risk Purchasing Groups, off-shore carriers, captive insurance programs and self-insurance programs are subject to separate approval after the CITY has reviewed the relevant audited financial statements. To initiate a review of your program, you should complete the Applicant’s Declaration of Self Insurance form (http://cao.lacity.org/risk/InsuranceForms.htm) to the Office of the City Administrative Officer, Risk Management for consideration.

6. General Liability insurance covering your operations (and products, where applicable) is required whenever the CITY is at risk of third-party claims which may arise out of your work or your presence or special event on City premises. Sexual Misconduct coverage is a required coverage when the work performed involves minors. Fire Legal Liability is required for persons occupying a portion of CITY premises. (Information on two CITY insurance programs, the SPARTA program, an optional source of low-cost insurance which meets the most minimum requirements, and the Special Events Liability Insurance Program, which provides liability coverage for short-term special events on CITY premises or streets, is available at (www.2sparta.com), or by calling (800) 420-0555.)

7. Automobile Liability insurance is required only when vehicles are used in performing the work of your Contract or when they are driven off-road on CITY premises; it is not required for simple commuting unless CITY is paying mileage. However, compliance with California law requiring auto liability insurance is a contractual requirement.

8. Errors and Omissions coverage will be specified on a project-by-project basis if you are working as a licensed or other professional. The length of the claims discovery period required will vary with the circumstances of the individual job.

9. Workers’ Compensation and Employer’s Liability insurance are not required for single-person contractors. However, under state law these coverages (or a copy of the state’s Consent To Self Insure) must be provided if you have any employees at any time during the period of this contract. Contractors with no employees must complete a Request for Waiver of Workers’ Compensation Insurance Requirement (http://cao.lacity.org/risk/InsuranceForms.htm). A Waiver of Subrogation on the coverage is required only for jobs where your employees are working on CITY premises under hazardous conditions, e.g., uneven terrain, scaffolding, caustic chemicals, toxic materials, power tools, etc. The Waiver of Subrogation waives the insurer’s right to recover (from the CITY) any workers’ compensation paid to an injured employee of the contractor.

10. Property Insurance is required for persons having exclusive use of premises or equipment owned or controlled by the CITY. Builder’s Risk/Course of Construction is required during construction projects and should include building materials in transit and stored at the project site.

11. Surety coverage may be required to guarantee performance of work and payment to vendors and suppliers. A Crime Policy may be required to handle CITY funds or securities, and under certain other conditions. Specialty coverages may be needed for certain operations. For assistance in obtaining the CITY required bid, performance and payment surety bonds, please see the City of Los Angeles Bond Assistance Program website address at http://cao.lacity.org/risk/BondAssistanceProgram.pdf or call (213) 258-3000 for more information.

Coverage Information

General Liability insurance with a combined single limit (CSL) of not less than $1,000,000 per occurrence covering your operations (and products, where applicable) is required, and contractual liability coverage is a required inclusion in this insurance.

Surety bond in the amount of $20,000 is required to guarantee performance of work. A $20,000 Cash bond can also be posted with the Bureau of Engineering to guarantee work instead of the Surety Bond.
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED

INSURER AFFORDING COVERAGE

<table>
<thead>
<tr>
<th>INSURER A:</th>
</tr>
</thead>
<tbody>
<tr>
<td>INSURER B:</td>
</tr>
<tr>
<td>INSURER C:</td>
</tr>
<tr>
<td>INSURER D:</td>
</tr>
<tr>
<td>INSURER E:</td>
</tr>
</tbody>
</table>

NAIC #

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<table>
<thead>
<tr>
<th>INSURED</th>
<th>TYPE OF INSURANCE</th>
<th>POLICY NUMBER</th>
<th>POLICY EFFECTIVE DATE (MM/DD/YYYY)</th>
<th>POLICY EXPIRATION DATE (MM/DD/YYYY)</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>GENERAL LIABILITY</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>COMMERCIAL GENERAL LIABILITY</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CLAIMS MADE</td>
<td>OCCUR</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>GENL. AGGREGATE LIMIT APPLIES PER.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>POLICY</td>
<td>PROJECT</td>
<td>LOC</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>AUTOMOBILE LIABILITY</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ANY AUTO</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ALL OWNED AUTOS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>SCHEDULED AUTOS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>HIRED AUTOS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>NON-OWNED AUTOS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>OCCUR</td>
<td>CLAIMS MADE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>DEDUCTIBLE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>RETENTION</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>EXCESS/UMBRELLA LIABILITY</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>OCCUR</td>
<td>CLAIMS MADE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>DEDUCTIBLE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>RETENTION</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?</td>
<td>If yes, describe under SPECIAL PROVISIONS below</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>E.L. EACH ACCIDENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>E.L. DISEASE - EA EMPLOYEE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>E.L. DISEASE - POLICY LIMIT</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>OTHER</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Describe of Operations / Locations / Vehicles / Exclusions Added by Endorsement / Special Provisions</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER

City of Los Angeles
Office of the City Administrative Officer, Risk Management
200 North Main Street, Room 1240
Los Angeles, CA 90012

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _______ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

© ACORD CORPORATION 1988
IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.
1. **Agreement/Reference** All bonds must identify the nature of your business with the City. Clearly show any assigned number of a contract, lease, permit, etc., or give the project name and the job site or street address to ensure that your submission will be properly credited.

2. **When to submit** Normally, no work may begin until the bond Certificate Approval number (“CA number”) has been obtained. Bond documents should be submitted as early as practicable.

3. **Acceptable Evidence** Bond forms are available directly from the City department requiring the bond, or you may obtain bond forms (interactive) from [http://cao.lacity.org/risk/BondForms.htm](http://cao.lacity.org/risk/BondForms.htm).

   Instructions for executing bond documents for the City are available at: [http://cao.lacity.org/risk/BondDocExecutionInstructions.pdf](http://cao.lacity.org/risk/BondDocExecutionInstructions.pdf)

4. **Bond Document Approval** Electronic submission is the preferred method of submitting bond documents for approval.

   Completed bond documents should be sent electronically to the Office of the City Administrative Officer, Risk Management (CAO.insurance.bonds@lacity.org). **Submissions other than via email will delay the approval process, as bond documents will have to be manually processed.**

   Please note: Certain original bond documents, such as Department of Building and Safety Grading Bonds, must be submitted directly to the Office of the City Administrative Officer, Risk Management Division, 200 North Main Street, Room 1240, Los Angeles, CA 90012, for approval.

   Verification of all approved bonds may be obtained by checking **Track4LA™**, the City’s online insurance and bond compliance system, at [http://track4la.lacity.org](http://track4la.lacity.org).
EXECUTION INSTRUCTIONS FOR BOND DOCUMENTS

NOTE: All signatures are required to be notarized. Incomplete or incorrect execution will result in a delay in processing your document(s).

For your quick reference, the City of Los Angeles has outlined the following required elements of bond documents for each type of legal entity listed below:

INDIVIDUALS

Example: (Name of Individual) D.B.A. (Name of Company)
          John Doe D.B.A. John Doe Construction

The individual must sign the bond.

All principal signatures on documents must be acknowledged before a notary public on separate acknowledgement forms.

PARTNERSHIPS AND LIMITED PARTNERSHIPS

One general partner must sign the bond.

The City of Los Angeles must be furnished a copy of the partnership agreement confirming that the person signing the document is a partner.

All principal signatures on documents must be acknowledged before a notary public on separate acknowledgement forms.

JOINT VENTURES

All joint venturers must sign the bond.

All principal signatures on documents must be acknowledged before a notary public on separate acknowledgement forms.

CORPORATIONS

Corporations must have signatures from two corporate officers on their bond document.

Examples of acceptable corporate officer signatures include those of the corporation’s Chairman of the Board, President, Vice President, Secretary or Assistant Secretary, Chief Financial Officer or Assistant Chief Financial Officer, Treasurer or Assistant Treasurer.

A corporate seal must appear on the bond.

Please note that an authorized agent may also sign for a corporation provided that the City of Los Angeles is furnished a certified copy of the Board of Directors’ Resolution authorizing such person to execute the document on behalf of the corporation.

All principal signatures on bond documents must be acknowledged before a notary public on separate acknowledgement forms.

LIMITED LIABILITY COMPANIES (LLC) and TRUST AGREEMENTS

The City of Los Angeles must be furnished a copy of the Operating Agreement or Trust Agreement showing that the person(s) signing are authorized to sign on behalf of the LLC or Trust.

All principal signatures on documents must be acknowledged before a notary public on separate acknowledgement forms.

Rev. 11/24/08
SEWER/STORM DRAIN CONNECTION BOND

KNOW ALL MEN BY THESE PRESENTS

That we, ____________________________, Company Name

__________________________, Address

__________________________, Phone Number

as principals, and ____________________________,

as surety, are held and firmly bound unto the City of Los Angeles, a municipal corporation, in the sum of twenty thousand Dollars, for the payment of which well and truly to be made, we bind ourselves, our and each of our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the above bounden principal, has, applied or will apply for permits for the purpose of making sanitary sewer house connections or storm drain connections, and pursuant to Municipal Code Section 64.15.1 (b) is required to furnish bond as there provided.

NOW THEREFORE, the condition of this obligation is such that if the above bounden principal, shall pay all charges required by Sections 64.12 to 64.22, inclusive, of the Los Angeles Municipal code, and shall faithfully and properly perform the work of making such connections under all permits issued to said principal, to the satisfaction of said board of Public Works, and shall pay any and all damages sustained by the City of Los Angeles by reason of faulty or defective work under such permits, then this obligation shall be null and void, otherwise to remain in full force and effect.

The term of this bond is continuous until cancelled by giving 60 days advance notice by registered mail to the City Attorney.

THIS BOND SHALL BE EFFECTIVE FROM AND AFTER ____________________________, 20___

SIGNED, SEALED AND DATED THIS ________________ day of __________________, 20___

__________________________, Principal

__________________________, Surety

__________________________, Principal

__________________________, Surety

INSTRUCTIONS: All signatures must be acknowledged before a Notary Public. If a corporation, two officers must sign and impress corporate seal. If a partnership, one general partner must sign. USE APPROPRIATE NOTARY FORM ON BACK OF THIS BOND FORM.
CORPORATE ACKNOWLEDGMENT

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

On this __________________ day of __________________, 20 ______, before me, the undersigned, a Notary Public in and for said County, personally appeared ____________________________________________________________, known to me to be the ____________________________________________________________, President, and ____________________________________________________________, Secretary of ____________________________________________________________, the Corporation that executed the within and foregoing instrument, and known to me or proved to me on the basis of satisfactory evidence to be the person who executed the within instrument on behalf of the Corporation therein named, and acknowledged to me that such corporation executed the same.

WITNESS MY HAND AND OFFICIAL SEAL

Notary Public in and for the County of Los Angeles, State of California

INDIVIDUAL
or
PARTNERSHIP ACKNOWLEDGMENT

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

On this __________________ day of __________________, 20 ______, before me, ____________________________________________________________, a Notary Public, in and for the said County and State, personally appeared ____________________________________________________________.

known to me or proved to me on the basis of satisfactory evidence to be

{ the person whose name is subscribed to

*one of the partners of the partnership that executed

the within instrument and acknowledged to me

{ *that such partnership executed the same.

*that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

Notary Public in and for the County of Los Angeles, State of California

*Strike out words not applicable.
BONDED SEWER CONTRACTOR SIGNATURE CARD

Have all authorized personnel print and sign the Bonded Sewer Contractor Signature Card below. List additional names on the back of the page, or you may send a letter of authorization on company letterhead in place of the signature card.

**Note:** Permits will only be issued to authorized personnel with valid ID verification required at the time of permit issuance.

Wet signatures only, no photocopies or faxes of signatures will be accepted. Contact the Bureau of Engineering at (213) 482-7030 immediately of any changes to authorized personnel.

Signature card must be updated annually at the time of bond renewal.

---

**Return completed card to:**
City of Los Angeles
Department of Public Works – Bureau of Engineering
201 N. Figueroa St., 3rd fl. – Cashier
Los Angeles, CA 90012
ORDINANCE NO. 180158

An Ordinance amending Article 4 of Chapter VI of the Los Angeles Municipal Code to allow Bonded Sewer Contractors to install City approved sewer saddles on sewer house connections fifteen (15) inches in diameter or less and increase the deposit and or bond amount required of sewer contractors who work in the public way.

THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:

Section 1. Subsection (b) of Section 64.15.1 of the Los Angeles Municipal Code is hereby amended to read as follows:

(b) Deposits.

1. Required. Except as otherwise provided in this article, a permit required by Section 64.12 under which an excavation, tunnel or the laying of sewer or storm drain pipe in any public street or public easement is contemplated, will not be issued until the applicant has deposited with the Board not less than $10,000 in cash which shall remain on deposit with the Board for not less than six months from the date of the last permit issued to the depositor thereof. Such deposit will be held to insure the faithful and proper performance of the work and the payment of all charges required by Sections 64.12 to 64.22 inclusive, and the Board is hereby empowered to deduct from the cash deposit all sums due for charges hereunder and for any and all damages accruing to this City by reason of faulty, defective or incomplete work by the permittee.

2. Surety Bond in Lieu of Deposit. Whenever in this section a cash bond in the amount of $10,000 or over is required, the applicant may provide in lieu of such cash deposit, a good and sufficient bond in an amount equal to the amount of such cash deposit, payable to this City, executed by the applicant as the principal and by a reliable surety company qualified to do business in California and the City of Los Angeles, which bond is satisfactory to this City. Such bond shall be deposited with and held by the City to insure the faithful and proper performance of the work and the payment of all charges required by Sections 64.12 to 64.22 inclusive, upon the same terms as those required by the cash deposit, in lieu of which, the bond is executed. The Board is hereby empowered to demand and receive payment from the bond for all sums due for charges hereunder and for any and all damages accruing to this City by reason of faulty, defective or incomplete work by the permittee.
3. Increase in Bond Amount. On July 1, 2009, the amount set forth in subsections 64.15.1(b)1 and 64.15.1(b)2 for both the required cash deposit and surety bond shall increase from $10,000 to $20,000. On July 1, 2011, the amounts for both the required cash deposit and surety bond shall increase from $20,000 to $25,000 and on each July 1 starting in 2012, the amount of both the required cash deposit and surety bond shall increase annually by the percentage amount of the increase in the consumer price index for the previous calendar year rounded up to the nearest $100. Starting in 2012, all current Bonded Sewer Contractors shall be notified each year by April 1 of the new bonding requirements and the need to have a new bond in the correct amount in place by July 1.

Section 2. Subsection (c) of Section 64.20 of the Los Angeles Municipal Code is hereby amended to read as follows:

(c) Whenever the Board finds that it is necessary for any such person to construct a connection to any sewer greater than fifteen (15) inches in diameter where no “Wye” or “Tee” spur branch or other structural opening exists, the contractor or person doing such work shall excavate to the sewer at the point where the connection is to be made, and sewer maintenance forces from the City shall then cut the required hole in the top of the sewer and install an approved sewer saddle provided by the contractor for the connection.

Whenever the Board finds that it is necessary for any such person to construct a connection to any sewer fifteen (15) inches or less in diameter where no “Wye” or “Tee” spur branch or other structural opening exists, the Bureau of Engineering in consultation with the Bureau of Sanitation may authorize the contractor or person doing such work to cut the hole in the top of the sewer and furnish and install an approved saddle after paying for Special Inspection by the Inspector of Public Works as part of the required permit.
Sec. 3. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of AUG 13 2008.

KAREN E. KALFAYAN, City Clerk

By

Deputy

Approved AUG 21 2008

Mayor

Approved as to Form and Legality

ROCKARD J. DELGADILLO, City Attorney

By

CHRISTOPHER M. WESTHOFF
Assistant City Attorney

Date 7/14/08

File No. 08-0647
DECLARATION OF POSTING ORDINANCE

I, MARIA C. RICO, state as follows: I am, and was at all times hereinafter mentioned, a resident of the State of California, over the age of eighteen years, and a Deputy City Clerk of the City of Los Angeles, California.

Ordinance No. 180158 – Amending Subsection (b) of Section 64.15.1 and Subsection (c) of Section 64.20 of the Los Angeles Municipal Code to allow Bonded Sewer Contractors to install City approved sewer saddles on sewer house connections, etc. - a copy of which is hereto attached, was finally adopted by the Los Angeles City Council on August 13, 2008, and under the direction of said City Council and the City Clerk, pursuant to Section 251 of the Charter of the City of Los Angeles and Ordinance No. 172959, on August 25, 2008 I posted a true copy of said ordinance at each of three public places located in the City of Los Angeles, California, as follows: 1) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; 2) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; 3) one copy on the bulletin board located at the Temple Street entrance to the Hall of Records of the County of Los Angeles.

Copies of said ordinance were posted conspicuously beginning on August 25, 2008 and will be continuously posted for ten or more days.

I declare under penalty of perjury that the foregoing is true and correct.

Signed this 25th day of August 2008 at Los Angeles, California.

Maria C. Rico, Deputy City Clerk

Ordinance Effective Date: October 4, 2008

Council File No. 08-0647

Rev. (2/21/08)