

Re: MyLA311: Pending - Tree Permits - 551 S HARVARD BLVD, 90020

Richard A. Sanchez <richard.a.sanchez@lacity.org>

Wed 3/20/2024 1:28 PM

To: Shant Samuelian <shantsamuelian@jamisonservices.com>

Cc: Albert Vera <albert.e.vera@lacity.org>; Artin Ohanian <aohanian@wilshireconstructionlp.com>;

Barry Jones <bjones@wilshireconstructionlp.com>; Rutvik Kalathiya

<rkalathiya@wilshireconstructionlp.com>; Urban Forestry Division <bss.urbanforestry@lacity.org>;

blainegregson@jamisonpropertieslp.com <blainegregson@jamisonpropertieslp.com>

 1 attachments (127 KB)

FINAL Tree Removal App Nov-2021 (revised).pdf;

Shant,

Almost, but you need to add the notation "Driveway cannot be relocated in order to save the tree". See attached Tree Removal Application, Section 1 on page 3.

RICHARD A. SANCHEZ

Tree Surgeon Supervisor I

Urban Forestry Division | Bureau of Street Services

Department of Public Works | City of Los Angeles

1149 S Broadway 4th Floor, Los Angeles, CA 90015

richard.a.sanchez@lacity.org

NEW

The Urban Forestry Division has a new online Customer Service Request (CSR) application which is designed to receive all inquiries and requests related to clearances for Dept. of City Planning and LADBS building permits. You will be able to request for our office review for your clearances by using your Angeleno Account to login to <https://dscsr.lacity.org>

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On Wed, Mar 20, 2024 at 11:37 AM Shant Samuelian

<shantsamuelian@jamisonservices.com> wrote:

Hi Richard,

Please see attached for the revised A permit. Can you review and approve it before we make the final payment? Thank you

Best,
Shant Samuelian



Shant Samuelian

(310)-357-5095

3470 Wilshire Blvd., Suite 500

Los Angeles, CA 90010

On Tue, Mar 12, 2024 at 1:51 PM Shant Samuelian

<shantsamuelian@jamison services.com> wrote:

Ok, thanks for the clarification. I will get this updated.

Best,

Shant Samuelian



Shant Samuelian

(310)-357-5095

3470 Wilshire Blvd., Suite 500

Los Angeles, CA 90010

On Tue, Mar 12, 2024 at 1:34 PM Richard A. Sanchez

<richard.a.sanchez@lacity.org> wrote:

Shant,

The highlight section of the A permit must have the type of driveway and measurements.

RICHARD A. SANCHEZ

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On Tue, Mar 12, 2024 at 1:12 PM Shant Samuelian <shantsamuelian@jamisonservices.com> wrote:

Richard,

I had them add the dimensions since you ask me too. I had them put that the driveway is 21 feet in the description. I am not sure what other dimensions would be relevant since we will be the one performing the work based off the plans. LMK what you think. Thanks

Best,
Shant Samuelian

On Tue, Mar 12, 2024 at 1:08 PM Richard A. Sanchez
<richard.a.sanchez@lacity.org> wrote:

Shant,
The A permit is missing the driveway dimensions.

RICHARD A. SANCHEZ

Tree Surgeon Supervisor I

Urban Forestry Division | Bureau of Street Services

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On Tue, Mar 12, 2024 at 1:04 PM Shant Samuelian <shantsamuelian@jamisonservices.com> wrote:

Hi Richard,

Can I kindly follow up on this? Thx

Best,
Shant Samuelian

On Fri, Mar 8, 2024 at 1:42 PM Shant Samuelian <shantsamuelian@jamisonservices.com> wrote:

Hi Richard,

Please see for the updated A permit per your request. Can you approve this? Thanks

Best,
Shant Samuelian



Shant Samuelian

(310)-357-5095

[3470 Wilshire Blvd., Suite 500](#)
[Los Angeles, CA 90010](#)

On Wed, Mar 6, 2024 at 10:53 AM Richard A. Sanchez
<richard.a.sanchez@lacity.org> wrote:

Shant,

Yes, along with the driveway dimensions.

RICHARD A. SANCHEZ

Tree Surgeon Supervisor I

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richard.a.sanchez@lacity.org

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On Tue, Mar 5, 2024 at 2:40 PM Shant Samuelian <shantsamuelian@jamisonservices.com> wrote:

Richard, So if I have them put "driveway cannot be relocated to save the tree" in the remarks of the A-Permit. That will be acceptable for you? LMK

Best,
Shant Samuelian



Shant Samuelian

(310)-357-5095

[3470 Wilshire Blvd., Suite 500](#)

[Los Angeles, CA 90010](#)

On Tue, Mar 5, 2024 at 10:39 AM Richard A. Sanchez
<richard.a.sanchez@lacity.org> wrote:

Sounds good, thank you!
RICHARD A. SANCHEZ

Tree Surgeon Supervisor I

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Department of Public Works | City of Los Angeles

[1149 S Broadway 4th Floor, Los Angeles, CA 90015](https://www.lacity.org/1149-S-Broadway-4th-Floor-Los-Angeles-CA-90015)

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On Tue, Mar 5, 2024 at 9:46 AM Shant Samuelian <shantsamuelian@jamisonservices.com> wrote:

Hi Richard,

Thank you for the quick reply, We do not plan on removing the tree near the intersection that you are asking about. I will update the permit description and send it to you for approval. Thanks

Best,
Shant Samuelian



**Shant
Samuelian**

(310)-357-5095

[3470 Wilshire Blvd., Suite
500](#)

[Los Angeles, CA 90010](#)

On Tue, Mar 5, 2024 at 7:16 AM Richard A. Sanchez
<richard.a.sanchez@lacity.org> wrote:

Shant,

No dont use that notation. The A permit is not a permit to remove the tree. The A permit will be for the driveway. It must have the type of driveway and include all measurements. Include the notation "Driveway cannot be relocated in order to save the tree". On another note I notice in the Landscape Plan Exhibit "A" it calls out for an additional tree being removed on Harvard close to 6th St. Will that tree be impacted by the curb ramp being installed?

RICHARD A. SANCHEZ

Tree Surgeon Supervisor I

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On Mon, Mar 4, 2024 at 3:22 PM Shant Samuelian <shantsamuelian@jamisonservices.com> wrote:

Hi Richard,

Please see attached for the approved Exhibit A plans that show the street tree being removed, the approved CEQA report that shows the tree being removed on page 1-13, the approved grading plans

that show the tree being removed and the R-3 letter which has the driveway scope.

The new A permit we got for just the tree currently has a description that states "PERMIT TO REMOVE 1 STREET TREE. UFD APPROVAL PERMIT REQUIRED. ALL WORK DONE PER CITY STANDARDS. CALL FOR INSPECTION." I am going to have BOE update this description to mention the driveway. Please see below for what I plan on having the description of the A permit be. If you could approve this description I will go ahead and work with BOE to get this updated and we can then pull this A permit for the tree. Thank you and call me if you have any questions.

"This permit authorizes the removal of one street tree to facilitate the construction of a new driveway. UFD approval permit required. All work done per city standards. Call for inspection."

Best,
Shant Samuelian



**Shant
Samuelian**

(310)-357-5095

[3470 Wilshire Blvd.,](#)

[Suite 500](#)

[Los Angeles, CA](#)

[90010](#)

On Mon, Mar 4, 2024 at 1:30 PM Richard A. Sanchez
<richard.a.sanchez@lacity.org> wrote:

Shant,

Sorry I missed your call. The A permit must indicate the scope of work that will be impacting the tree. We will also need the CEQA document. The tree removal must be addressed or an addendum will be required.

Thank you

RICHARD A. SANCHEZ

Tree Surgeon Supervisor I

Urban Forestry Division | Bureau of Street Services

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On Mon, Mar 4, 2024 at 12:36 PM Shant Samuelian <shantsamuelian@jamisonservices.com> wrote:

Hi Richard,

I gave you a call last Thursday and Fridays and today and I haven't heard from you. I was under the impression that getting a separate A permit for the tree would be enough to proceed. I can add the driveway permit into this new supplemental A permit if you would like. We are

going to need to remove this tree no matter what for this project since our driveway is right where the tree is. We are also required to get the A permit work complete for this project. Please lmk how we can work this out with you since we just paid to get an A permit for this tree that we can not use. Thanks and we would like to work this out with you and your team in the best way possible. Thanks again for your help.

Best,
Shant Samuelian

On Thu, Feb 29, 2024 at 11:09 AM Richard A. Sanchez <richard.a.sanchez@lacity.org> wrote:

Artin,

This A permit will not suffice. Please call me to discuss 323-420-5249

RICHARD A. SANCHEZ

Tree Surgeon Supervisor I

Urban Forestry Division | Bureau of Street Services

Department of Public Works | City of Los Angeles

[1149 S Broadway 4th Floor, Los Angeles, CA 90015](mailto:richard.a.sanchez@lacity.org)

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requests and questions will no longer be accepted via the bss.urbanforestry@lacity.org email.

On Thu, Feb 29, 2024 at 10:18 AM Artin Ohanian

<aohanian@wilshireconstructionlp.com>

wrote:

Mr. Sanchez,

Please see the issued A permit attached to this email.

Please let me know when we can expect to have our application processed.

Thank You,

From: Richard A. Sanchez
<richard.a.sanchez@lacity.org>
Sent: Tuesday, February 27, 2024 8:15 AM
To: Artin Ohanian
<aohanian@wilshireconstructionlp.com>
Cc: Urban Forestry Division
<bss.urbanforestry@lacity.org>; Albert Vera
<albert.e.vera@lacity.org>; Shant Samuelian
<shantsamuelian@jamisonservices.com>; Rutvik
Kalathiya
<rkalathiya@wilshireconstructionlp.com>
Subject: Re: MyLA311: Pending - Tree Permits -
[551 S HARVARD BLVD, 90020](#)

Artin,
In order to process the permit we must
have an approved A or B permit. Is there a
reason why you need the tree removed
now?

RICHARD A. SANCHEZ

Tree Surgeon Supervisor I

Urban Forestry Division | Bureau of Street
Services

Department of Public Works | City of Los
Angeles

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90015](#)

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any time to check the status. In order to serve you better, requests and questions will no longer be accepted via the bss.urbanforestry@lacity.org email.

On Mon, Feb 26, 2024 at 2:44 PM Artin Ohanian
<aohanian@wilshireconstructionlp.com>
wrote:

Hi Richard,

Thank you for the information. Considering we have recently begun our construction and still have a while before our A permit work begins, is there some other permit we can send to you instead, potentially the building permit?

If we pull the A permit now, it will expire before we commence our A permit work. We will definitely be completing our A permit regardless, since it is a condition of approval.

Please let me know if this would be acceptable.

Thank You,

From: Richard A. Sanchez

<richard.a.sanchez@lacity.org>

Sent: Tuesday, February 6, 2024 7:30 AM

To: Artin Ohanian

<aohanian@wilshireconstructionlp.com>

Cc: Urban Forestry Division

<bss.urbanforestry@lacity.org>; Albert Vera

<albert.e.vera@lacity.org>

Subject: Re: MyLA311: Pending - Tree Permits
- [551 S HARVARD BLVD, 90020](#)

Hello Artin,

Before we begin processing your application we need a valid class A or B permit. Once you submit the required construction permit I will begin processing your application.
Thank you

RICHARD A. SANCHEZ

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Urban Forestry Division | Bureau of Street Services

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richard.a.sanchez@lacity.org

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On Mon, Feb 5, 2024 at 9:54 AM Artin Ohanian

<aohanian@wilshireconstructionlp.com>
wrote:

Thank you Adrian,

Hi Richard, its great to meet you. As far as I'm informed, the permit was

approved and the fees were paid.

Can you please let me know what remains to be done before scheduling the removal of the trees.

Thank You,

From: Urban Forestry Division
<bss.urbanforestry@lacity.org>
Sent: Monday, February 5, 2024 9:49 AM
To: Artin Ohanian
<aohanian@wilshireconstructionlp.com>
Cc: Richard A. Sanchez
<richard.a.sanchez@lacity.org>
Subject: Re: MyLA311: Pending - Tree Permits - [551 S HARVARD BLVD, 90020](#)

I have added the 2 inspectors that were working on this request. They can help explain more. Just FYI they are currently out of the office assisting with tree related emergencies. You will receive a reply upon their return.

-Adrian A

On Mon, Feb 5, 2024 at 9:38 AM Artin Ohanian

<aohanian@wilshireconstructionlp.com

> wrote:

The application was already submitted, and payment was also made last year.

What is needed to schedule the actual removal?

From: Urban Forestry Division

<bss.urbanforestry@lacity.org>

Sent: Monday, February 5, 2024 9:24 AM

To: Artin Ohanian

<aohanian@wilshireconstructionlp.com>

Subject: Re: MyLA311: Pending - Tree Permits - [551 S HARVARD BLVD, 90020](#)

Now you can submit for your tree removal. Please use SR # 1-2239456421.

Please see attached for the tree removal application.

-Adrian A

On Fri, Feb 2, 2024 at 11:55 AM Artin Ohanian

<aohanian@wilshireconstructionlp.com> wrote:

Hello,

I am following up on my service request.

Urban Forestry issued their clearance during permitting after we submitted the attached tree removal application and paid the application fee (receipt attached). UF sent us the following after it was approved:

Status Date: 6-1-22

Comments: UFD - "Your "trees in the parkway" clearance has been approved with conditions. The conditions are as follows: The location has been inspected and approved with conditions. The applicant must return to UFD to apply for the required tree removal permit, prior to any proposed construction. Also, the final C of O will not be granted until the required permits are approved, and any additional fees are paid. Please use the service request number (1-2239456421) that was generated for you when returning for the required permit(s)."

PCIS Clearance Inspection Fee:
\$649.00 - Transaction ID:
2022015541 (Paid)

Based on the comment above, we still need to apply for the actual permit using the service request number (1-2239456421).

Please get back to me at your earliest convenience.

Thank You,

From: bss.urbanforestry@lacity.org
<bss.urbanforestry@lacity.org>
Sent: Tuesday, January 23, 2024 3:23 PM
To: Artin Ohanian
<aohanian@wilshireconstructionlp.com>
Subject: MyLA311: Pending - Tree Permits - [551 S HARVARD BLVD, 90020](#)

Thank you for submitting your Tree Permits Service Request. Please note the Service Request number for future reference.

Service Request # 1-4629268761

Location: [551 S HARVARD BLVD, 90020](#)

You can check the status of your request by

1. Visiting
<https://myla311.lacity.org>
2. Using the mobile app from
[Google Play](#) or the [Apple Store](#)
3. Contacting Bureau of Street Services with your service request number

If your request is for a...

- 1. Tree Prune or a Stump Removal Permit, then please find your permit below.**
- 2. Tree Removal or a Root Prune Permit, then please complete and submit the application form below for**

review, if you have not done so.

3. Plant Permit, then your request is being reviewed.

<https://myla311.lacity.org/cs/groups/public/documents/document/y250/mdky/~edisp/cnt092471.pdf>

Email: bss.urbanforestry@lacity.org

BSS Call center hours: M-F 7:00 am
- 3:55 pm

Hearing or Speech Impaired: dial
711

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URBAN FORESTRY DIVISION HEADQUARTERS

[1149 SOUTH BROADWAY ST, 4TH FLOOR LOS ANGELES, CA 90015](#)

OFFICE HOURS: 7:00AM - 3:30PM, MONDAY -

FRIDAY • (213) 847-3077 • [UFD WEBSITE](#)

<https://bsspermits.lacity.org/>

****PLEASE BE ADVISED THAT ALL TREE REMOVAL**

PERMIT APPLICATIONS REQUIRE A MINIMUM OF 90 TO 120 DAYS TO PROCESS**

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OFFICE HOURS: 7:00AM - 3:30PM, MONDAY -

FRIDAY • (213) 847-3077 • [UFD WEBSITE](#)

<https://bsspermits.lacity.org/>

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120 DAYS TO PROCESS**