



# CLASS "A" PERMIT



City of Los Angeles  
Department of Public Works  
Bureau of Engineering

**Job Location:** 10513 W AYRES AVE  
**Contact:** SARA MORGAN  
**Contact Phone:** (213) 267-6311  
**Permittee:** SARA MORGAN  
**Permittee Address:** 400 Corporate Pointe Suite 750  
Culver City, CA 90230  
**Permittee Phone:** (213) 267-6311  
**Description of Work:** New  
**APN:** 4318-002-024  
**PCIS:** 210103000000953

**Permit No.** A2022-002357 W  
**Reference No.** 99430  
**Date Issued:** 09/19/2022  
**Expiration Date:** 03/18/2023  
**Engineering District:** West L.A.  
**Thomas Guide (Page/Grid):** 632 D5  
**Issued by:** Dinah Garin  
**Issuing District:** West L.A.  
For questions regarding this permit call: (310) 575-8384

CALL BUREAU OF CONTRACT ADMINISTRATION  
FOR INSPECTION PRIOR TO COMMENCING WORK: (213) 485-5080

I hereby agree to observe all requirements of the Los Angeles Municipal Code, the Standard Specifications, and any special requirements made part of this permit.

X \_\_\_\_\_ Date: \_\_\_\_\_ Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

## FIELD NOTES:

**REMARKS: THIS PERMIT IS FOR THE CONSTRUCTION OF W=12' 6" DRIVEWAY, A SEGMENT OF CONCRETE SIDEWALK OF 5'X7', REPLACEMENT OF 18 FEET OF CURB, AND THE INSTALLATION OF 2 CURB DRAINS. CONTACT PUBLIC WORKS INSPECTOR FOR PRE-CONSTRUCTION, FORM CHECK, AND POST-CONSTRUCTION INSPECTION.**

Frontage		Intersection		Frontage		Intersection						
Curb Face to Edge of Sidewalk:				Width of Sidewalk:								
Height of Curb:				Curb Face to Property Line:								
Driveways:												
Driveway No.	Case No.	(A)	(X)	(Y)	(W)	(T)	(GW)					
1	2	12' 0"	3' 6"	7' 0"	12' 6"	4"	24"					
Fees:												
Fee Description		Qty	Unit	Rate	Subtotal	Discount	Net Amt.	3.00% Sur.(1)	7.00% Sur.(2)	Total	Inspection Results	
A-Permit Basic Fee		1	each	\$273.00	\$273.00	\$0.00	\$273.00	\$8.19	\$19.11	\$300.30	Qty	Initial
Concrete Pvmnt Insp-Driveway No. 1		273.00	Sq. Ft.	\$0.85	\$232.05	\$0.00	\$232.05	\$6.96	\$16.24	\$255.25		
Concrete Pvmnt Insp-Sidewalk 1 (new)		37.50	Sq. Ft.	\$0.85	\$31.88	\$0.00	\$31.88	\$0.96	\$2.23	\$35.07		
Concrete Curb Insp		18.00	Ft.	\$3.70	\$66.60	\$0.00	\$66.60	\$2.00	\$4.66	\$73.26		
Area Drains		2	Each	\$15.95	\$31.90	\$0.00	\$31.90	\$0.96	\$2.23	\$35.09		
Totals					\$635.42	\$0.00	\$635.43	\$19.07	\$44.47	\$698.97		



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Permit No. A2022-002357

General Notes

Initials: \_\_\_\_\_

- 1. A copy of this permit must be at the jobsite at all times.
- 2. All changes in sketches and permit limits must have prior approval.
- 3. Call for inspection before noon on the workday prior to doing any work.
- 4. All work shall comply with the latest edition of the "Greenbook", Standard Specifications for Public Works Construction.
- 5. Jobsite conditions must comply with the latest edition of the "Work Area Traffic Control Handbook" (W.A.T.C.H.)
- 6. Pedestrian and vehicular access must be maintained at all times. Barricades and lights must be in use at the jobsite from the start of removals to the completion of the work.
- 7. If the contractor does not furnish barricades and protective devices, as required, the City of Los Angeles may, at its option, provide them for a fee to the contractor.
- 8. All traffic lanes (including: Through, Turning, and Peak Hour lanes) shall be unobstructed from 3:30PM to 7:00 PM and 6:00 AM to 9:00 AM. One traffic lane may be closed at all other times.
- 9. The jobsite, including temporary resurfacing, must be maintained by the permittee until all permanent resurfacing is completed.
- 10. No driveway apron shall be permitted for front yard parking per LAMC Sec 12.21 C (g).
- 11. Sawcut all removals. No backfill or concrete shall be placed without approval of the inspector.
- 12. Slurry cement backfill is required in all public streets and alleys. Laterals require inspection before the backfill is placed.
- 13. Only Bonded Sewer Contractors are permitted to make sewer connections in the public right of way.
- 14. Property line connections must be completed prior to calling for inspection.
- 15. All permanent resurfacing must be completed within 3 weeks of the temporary resurfacing or the completion of the job.
- 16. All permanent resurfacing must be identified by an approved marker/tag identifying the permittee and the year the work was completed. Tags are to be placed as close to the curb as possible. For excavations less than 50 feet long, only one tag should be placed in the middle. For longer excavations, tags should be placed at 50 feet intervals and at both ends.
- 17. The permittee is required to contact any other agencies impacted by their work.
- 18. PERMITTEE SHALL STOP WORK AND CONTACT THE PERMITTING AGENCY PRIOR TO CUTTING OR EXCAVATING ANY DECORATIVE SIDEWALK, PAVEMENT, OR CROSSWALK.
- 19. ANY DAMAGE TO DECORATIVE SIDEWALK, PAVEMENT, OR CROSSWALK MUST BE REPAIRED IN KIND OR RECONSTRUCTED IN KIND BY THE PERMITTEE, AS DIRECTED BY THE PERMITTING AGENCY, IN A MANNER SATISFACTORY TO THE CITY ENGINEER AND THE INSPECTOR OF PUBLIC WORKS.
- 20. NO CONSTRUCTION IS ALLOWED ALONG STREETS SUBJECT TO HOLIDAY SEASON STREET CLOSURE RESTRICTIONS. THE HOLIDAY SEASON STREET CLOSURE MORATORIUM IS IN EFFECT FROM: November 23-27, December 2-4, December 9-11 and December 16-25, 2022. Additional information regarding the Holiday Moratorium, including procedures for submitting a request for a Holiday Moratorium Exemption can be found online at the Customer Portal, at: <https://engpermits.lacity.org/public>
- 21. See LAMC Sec 62.115 regarding refunds of this permit
- 22. This permit does not allow occupying/fencing-off/separating and utilizing the public right-of-way permitted work area prior to the start of work or after the work is completed. Furthermore, the work area shall not be used for storage, parking, or staging of the construction activities on the private property
- 23. The drain shall be 3" diameter pipe for a 6" curb face and a 4" diameter pipe for an 8" curb face or greater. The invert of the drain shall be located 1/2" above the gutter flowline. The drainpipe shall have a minimum 2" clearance from top of curb and be laid on a straight grade with a minimum slope of 1/8" per foot and terminate 1" back of the curb face.
- 24. Trench backfill and A/C pavement resurfacing shall follow the latest version of LA City Standard Plan S477.
- 25. Whenever any actual or proposed construction activity occurs within 5' of any existing City Transit Furniture, including but not limited to transit shelters, public amenity kiosks, newsstand vending kiosk, automated public toilet, bus bench or associated trash receptacles, permittee/contractor shall arrange and pay for the removal, storage, relocation, replacement, and/or re-installation of all transit furniture and their related appurtenances whether shown and indicated on the plans or not. Transit furniture are the property of the City of Los Angeles and may only be removed by the city's authorized vendors. Contact Glenn Flutie of InSite Street Media at (310)559-1600 or [jmorales@insitem.com](mailto:jmorales@insitem.com) for bus benches and associated trash receptacles. For all other transit furniture, contact StreetsLA at [StreetsLA.STAP@lacity.org](mailto:StreetsLA.STAP@lacity.org). Advance arrangement shall be made 6 weeks in advance of the required work.
- 26. Provide two-week advance notice for possible relocation/abandonments of a bus stop. For Metro bus stops, contact David Daniels of Metro Stops and Zones Department at [danielsd@metro.net](mailto:danielsd@metro.net).

(1) The 3% surcharge funds improvements for the Development Services Trust Fund (LAMC 57.118.4 and 61.17).  
(2) The 7% surcharge funds the Public Works Engineering Equipment and Training Trust Fund (LAMC 61.03).  
Minimum Inspection Charges: a 10 sq. ft. applies to driveways, sidewalks, access ramps, alley intersections, street resurfacing, and gutters. A 3 In. ft. applies to curbs and curb cuts.

Underground Service Alert	(800) 422-4133	Call 48 hours prior to work
Bureau of Street Lighting		
Street Light Relocation	(213) 847-1550	
Dept. of Transportation		
Traffic Signal Relocation	(213) 485-2261	Call 48 hours prior to work
Parking Meter Removal/Relocation	(213) 485-2273	
Department of Water and Power		
Water Meter Removal/Relocation	(800) 342-5397	
Bureau of Street Services		
Street Tree Removal/Trimming	(213) 847-3077	

Barricades/Street Closure  
Street Tree Inspection

(213) 485-5691  
(800) 996-2489

